

Give your business a solar upgrade

Eligible business owners can reduce the upfront cost of a solar panel (PV) system with rebates up to \$3,500, plus the option of an interest-free loan, to reduce their energy costs and invest in a cleaner, renewable future.



Why install solar panels?



Save upfront on your solar PV system



Drive down energy costs



Reduce greenhouse emissions



Help create solar industry jobs

About the rebate

We are providing a rebate of 50 per cent, up to \$3,500, for eligible business owners to reduce the cost of installing a solar panel system on their place of business. Business owners can save thousands of dollars on their installation and running costs.

This means the total rebate amount will be capped at 50% or \$3,500 of the cost on any approved system. For example, if the net costs of solar are \$10,000, then the rebate value applied is \$3,500 (not \$5,000) or if the net costs are \$4,000, then the rebate value applied is \$2,000 (not \$3,500).

To further reduce costs, business owners can apply for an interest-free loan. The loan amount is based on the quote you provide to Solar Victoria. Loans start from \$1,000 to a maximum amount of \$5,000.

Business owners have the option of paying over 12 or 24 months or can repay the loan sooner in one lump sum.

Eligibility criteria

All entity types, excluding government organisations, are eligible for the Solar for Business rebate providing they meet the following eligibility criteria:

- » Be the owner of a business that employs at least one person, not including the business owner, and less than 50 full time equivalent (FTE) employees
- » Operate from premises that are non-residential
- » Operate from premises that are individually metered
- » Have your system installed by a Solar Victoria approved solar retailer as detailed on Solar Victoria's website
- » Install a solar system with an inverter capacity size up to 30kW, and detailed on the Solar Victoria approved product list.

Our list of authorised retailers can be found at www.solar.vic.gov.au/find-authorised-retailer

Our list of approved products can be found at www.solar.vic.gov.au/approved-products

How to apply for a rebate

Step 1

Inform yourself

Before you sign a contract to install a solar system, you should be sure that you understand the Solar for Business rebate process and eligibility criteria. You should also do some research on solar systems to see if one is right for your business. Solar Victoria's [Solar Hub](#) contains useful information on the types of systems available and what factors to consider.

Once you have decided whether a solar system is right for you, research the different types of solar panels on Solar Victoria's approved products list via www.solar.vic.gov.au/approved-products. You should also identify the authorised solar retailer (www.solar.vic.gov.au/find-authorised-retailer) you want to use and contact them to obtain a quote.

Step 2

Get a written quote from an authorised solar retailer

Once you have spoken to an authorised solar retailer about the system that best suits the needs of your business you can obtain a quote.

Your authorised solar retailer will need to provide you with a quote that contains the information you need to make an informed decision. Make sure you check that the retailer has sought pre-approval from your Distribution Network Service Provider to install your solar system and to see if you're able to export solar to the grid.

Your retailer will also upload your quote into the Solar Victoria Portal. When the retailer submits your quote you will receive an email notification. Select the link in the email to begin your application and confirm your eligibility.

Step 3

Complete the application

To complete your application, you will need to provide the following:

- » your quote number from your approved solar retailer
- » your contact details
- » your **Australian Business Number (ABN)**
- » your **WorkCover Employer Number** – you can find this at the top right corner of your WorkSafe Renewal Notice or by logging into your WorkSafe Online Portal or by contacting your WorkSafe Agent directly

- » your **Certified Rateable Remuneration** as reported to WorkSafe Victoria for the prior financial year (or this financial year if no remuneration was reported last year) – you can also find this in your WorkSafe Online Portal.

If you rent your business premises or your business premises are owned in a different legal name to that of your business, you will also need to provide a copy of the **Landlord and Tenant Guidelines and Consent Form** signed by an authorised representative of your business and the landlord. Before gaining your landlord's consent you should carefully review the considerations set out in the document and provide your landlord or property manager with a copy of the **Solar for Business Factsheet for Landlords**.

If you're also applying for an interest free loan, you'll need to provide details about the business and its beneficial owner(s). A 'beneficial owner' is an individual who has 25% or greater ownership of a business entity.

You will need to provide the businesses' bank account details including:

- » Account name
- » BSB
- » Account number

The details of the beneficial owner(s) you will need to provide are:

- » Full name
- » Date of birth
- » Contact email

When applying for a loan you will also need to verify your identity. To do this you will need to enter the details from any 2 forms of ID. These can be a:

- » Driver's licence
- » Medicare card
- » Australian passport
- » Australian birth certificate
- » Australian Citizenship certificate
- » Foreign passport. This should be a foreign passport with a valid Australian Visa.
- » Immicard

You'll need to make sure the names on both documents are the same.

Once you are comfortable that you have all the information listed above you can start your application for a Solar for Business rebate.

You will receive an email from Solar Victoria when you've submitted your application, either confirming your eligibility for the rebate or requesting further information.

Step 4

Arrange your installation

Once you are confirmed as eligible, Solar Victoria will provide you a unique eligibility number and QR code that must be scanned by your accredited installer in order to proceed with your installation. Without this eligibility number and QR code, the installation cannot proceed.

Contact your retailer to confirm that you're proceeding with their quote and to book the installation with them. On the day of installation, your accredited installer is required to scan the QR code contained in your eligibility confirmation email at the commencement of the installation. Once the installation is complete, pay the retailer the amount you owe them. This is the total amount minus any deductions, including the rebate. We'll pay the remainder.

Contact us

You can find more information on the program at www.solar.vic.gov.au or call our Customer Service team on 1300 376 393 (during business hours)



If you'd like to speak to us in your language you can access free phone translation services by calling the National Translating and Interpreting Service on 131 450.

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